

## NEW SHOREHAM SCHOOL COMMITTEE MEETING

Block Island School

November 14, 2012

1:00 p.m.

The New Shoreham School Committee met in open session on Wednesday, November 14, 2012, in the media center of the Block Island School. Chair William Padien called the meeting to order at 1:00 p.m. The following members were present: Elizabeth Connor, Patricia Doyle, Ann Hall, and William Padien. Christopher Willi was not in attendance. Robert Hicks was also present.

### **2011-2012 Audit Report – Review and Accept**

Susan Johnson and Danielle Santamaria, representatives from the auditing firm of LGC&D LLP, addressed the School Committee regarding the recently completed audit of the school's financial statements for the year ended June 30, 2012. The audit results included an unqualified or clean opinion and found no instances of fraud or illegal acts. The auditors, however, identified a deficiency in internal control that they considered to be a material weakness and one considered a significant deficiency. Mr. Hicks addressed these in a memo that outlined the steps to be taken to correct the issues, which included review of internal controls, establishment of timelines, and educational opportunity; monthly review and reconciliation of balances; reconciliation of accounts and justification for adjustments to balances; and OPEB valuation and establishment of Trust. When the final Uniform Chart of Accounts is uploaded to RIDE, the auditors will review those numbers. The auditors stated that generally the school did very well and is in a good position to go forward.

A motion (Connor, Hall) to accept the draft audit report as presented, including the audit recommendations and corrective responses, and to authorize the signing of the representation letter to LGC&D LLP carried with a vote of 4-0.

### **Adjournment**

A motion (Hall, Padien) at 1:58 p.m. to adjourn carried with a vote of 4-0

Marsha L. Gutierrez, Clerk

Date approved: December 17, 2012